



**LAKE COUNTY**  
**TRANSPORTATION DISADVANTAGED COORDINATING BOARD**  
**ANNUAL PUBLIC HEARING**  
**AGENDA**

**Monday, September 9, 2019- 2 p.m.**

**Lake~Sumter MPO**  
**225 W. Guava Street, Suite 217, Lady Lake, FL 32159**  
**Phone (352) 315-0170**  
**[www.LakeSumterMPO.com](http://www.LakeSumterMPO.com)**

The Transportation Disadvantaged Coordination Board (TDCB) serves to identify local service needs and provide information, advice and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the TD program. The TDCB focuses on compliance with state requirements for TD planning and ensuring that public transportation is accessible to everyone, including the transportation disadvantaged. TDCB membership is composed of several representatives such as: health and human services agencies, the elderly and disabled, citizens, and the private transportation industry and is established pursuant to Rule 41-2.012(3), Florida Administrative Code (FAC).

**CALL ANNUAL PUBLIC HEARING TO ORDER – Leslie Campione, Chairman**  
*The purpose of the Annual Public Hearing is to receive public input on unmet needs or on any other areas that relate to local transportation services.*

**PUBLIC COMMENT PERIOD**

**ADJOURN PUBLIC HEARING**

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake~Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.



## **AGENDA**

### **LAKE COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**Monday, September 9, 2019 - 2 p.m.**

(Immediately Following the 2 p.m. Transportation Disadvantaged Annual Public Hearing)

**Lake~Sumter MPO, 225 W. Guava Street, Suite 217, Lady Lake, FL**

#### **CALL REGULAR MEETING TO ORDER**

Proper Noticing, Roll-Call, Determination of Quorum

#### **I. AGENDA UPDATE**

#### **II. OPPORTUNITY FOR PUBLIC COMMENT** (on agenda items or general comments)

#### **III ACTION ITEMS**

##### **A. Approval of June 10, 2019 Meeting Minutes**

*Motion to approve the June 10, 2019 TDCB meeting minutes.*

##### **B. Appointment of Vice-Chair**

*Per the bylaws the Board must annually appoint a vice chair.*

*Section 3: Vice-Chairperson: The TDCB shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of the voting TDCB members present. The Vice-Chairperson's term of office shall be for one (1) year starting with the first meeting after his/her election, but the Vice-Chairperson may be re-elected to an additional term or terms of office. In the event of the Chairperson's absence, the Vice-Chairperson shall assume the duties of the Chairperson and conduct the meeting.*

*Motion to re-appoint Lesha Buchbinder as Vice-Chair of the Lake County TDCB*

##### **C. Annual Appointment of Grievance Subcommittee Members**

*Per the Grievance Procedures, the Grievance Subcommittee shall consist of five voting members annually appointed by the board.*

*Current members include:*

- 1. Chair Campione,*
- 2. Steve Homan,*
- 3. Colleen Kollman*
- 4. Lesha Buchbinder*
- 5. Bebe Chudeusz.*

*The Grievance Subcommittee meets as needed. TDCB members are requested to consider volunteering for appointment to the subcommittee.*

*Motion to appoint the current Grievance Subcommittee members.*

**D. Annual Appointment of the Bylaws Subcommittee Members**

*Per the TDCB Bylaws, the Bylaws subcommittee shall consist of at least 2 voting members and is appointed annually by the Board.*

*Current members include:*

- 1. Chair Campione*
- 2. Lesha Buchbinder*

*The Bylaws Subcommittee meets annually to review required updates to the TDCB Bylaws. TDCB members are requested to consider volunteering for appointment to the subcommittee.*

*Motion to appoint the Bylaws Subcommittee members.*

**E. Review of Lake County CTC FY 2018/19 Annual Operations Report (pages X-X)**

*CTC staff will present the Lake County CTC FY 2018/19 Annual Operations Report (AOR). The Florida Commission for the Transportation Disadvantaged (CTD) requires this report be submitted by September 15th of each year. The CTD uses these forms to gather information in order: (1) to accurately reflect each CTC's operating data, (2) to provide a statewide operational profile of the Florida Coordinated Transportation System, and (3) to evaluate certain performance aspects of the coordinated systems individually and as a whole. The CTD also uses data collected in this report to substantiate the need to seek additional funds. The Lake County CTC must support all information submitted in this report with documentation substantiating the data's compliance with the state requirements. TDCB review is required.*

*Motion to Accept the Lake County CTC FY 2018/19 AOR.*

**IV. DISCUSSION ITEMS**

- A. Uber Health providing Medical Non-Emergency Transportation

**V. REPORTS**

- A. FDOT - Jo Santiago
- B. Transit – Rickey Mack
- C. Lake County CTC – Jill Brown
- D. Lake~Sumter MPO – Michael Woods

**VI. BOARD MEMBER COMMENTS**

**VII. ADJOURNMENT**

**VIII. NEXT MEETING:** Monday, December 2, 2019 @ 2:00 p.m., Lake~Sumter MPO

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Lake~Sumter Metropolitan Planning Organization with respect to any matter considered at the meeting, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All interested citizens are welcome to attend. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Lake~Sumter MPO, (352) 315-0170, at least 48 hours in advance of the scheduled meeting.

## Section 1: Face Sheet

All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.

<b>County</b>	Lake
<b>Report Date</b>	8/23/2019
<b>Period Covered</b>	7/1/2018 thru 6/30/2019
<b>Provider Name</b>	Lake County Board of County Commissioners
<b>Address</b>	315 West Main Street
<b>City</b>	Tavares
<b>Zip</b>	32778
<b>Contact Person</b>	Jill Brown
<b>Title</b>	Transit Services Director
<b>Phone</b>	352-323-5733
<b>Fax</b>	352-323-5755
<b>Email</b>	<a href="mailto:jmbrown@lakecountyfl.gov">jmbrown@lakecountyfl.gov</a>
<b>Organization Type</b>	County Government
<b>Provider Type</b>	
<b>Provider Certification</b>	

I, Jill Brown, as an authorized Representative of this company, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

**Representative's Signature** \_\_\_\_\_

## Section III: Passenger Trip Information

All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.

### 1 One-Way Passenger Trips

Type of Service	Service Area		Total
	Within	Outside	
<b>Fixed Route/Fixed Schedule</b>			
Daily Trip Passes	3369	0	3369
Weekly Passes	1098	0	1098
Monthly Passes	459	0	459
<b>Deviated Fixed Route Service</b>	479		479
<b>Paratransit</b>	<b>Within</b>	<b>Outside</b>	<b>Total</b>
Ambulatory	67796	92379	160175
Non-Ambulatory	29326	2157	31483
Stretcher	0	0	0
<b>Other Services</b>	<b>Within</b>	<b>Outside</b>	<b>Total</b>
School Board Trips	0	0	0
<b>1-One-Way Passenger Trips Total</b>	<b>102527</b>	<b>94536</b>	<b>197063</b>

### 2 One-Way Trips by Funding Source

Funding Source	Trips	Revenue	Cost/Trip
Agency for Health Care Administration	839	\$0.00	\$0.00
Agency for Persons with Disabilities	76785	\$0.00	\$0.00
Agency for Workforce Innovation	0	\$0.00	\$0.00
Commission for the Transportation Disadv.	29864	\$0.00	\$0.00
Department of Children and Families	0	\$0.00	\$0.00
Department of Community Affairs	0	\$0.00	\$0.00
Department of Education	0	\$0.00	\$0.00
Department of Elder Affairs	13081	\$0.00	\$0.00
Department of Health	0	\$0.00	\$0.00
Department of Juvenile Justice	0	\$0.00	\$0.00
Department of Transportation	13647	\$0.00	\$0.00
Local Government	32747	\$0.00	\$0.00
Local Non-Government	25174	\$0.00	\$0.00
Other Federal or State Programs	0	\$0.00	\$0.00
<b>2-One-Way Trips by Funding Source Total</b>	<b>192137</b>	<b>\$0.00</b>	<b>\$0.00</b>

### Section III: Passenger Trip Information

All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.

#### 3 One-Way Trips by Passenger Type

	<b>Trips</b>
Elderly	
Low Income	28742
Diabled	3224
Low Income and Disabled	9451
Other	22985
<i>Sub Total</i>	<u>64402</u>
Children	
Low Income	7
Diabled	0
Low Income and Disabled	0
Other	231
<i>Sub Total</i>	<u>238</u>
Other	
Low Income	14905
Diabled	5303
Low Income and Disabled	93583
Other	13706
<i>Sub Total</i>	<u>127497</u>
<b>3-One-Way Trips by Passenger Type Total 192137</b>	

#### 4 One-Way Passenger Trip by Purpose

	<b>Trips</b>
Medical	60621
Employment	9831
Ed./Training/Daycare	63199
Nutritional	18170
Life-Sustaining/Other	40316
<b>4-One-Way Passenger Trips by Purpose Total 192137</b>	

#### 5 Unduplicated Passenger Head Count

	<b>Count</b>
a. Paratransit/Deviated FR/School Board	1140
b. Fixed Route	
<b>5-Unduplicated Passenger Trips by Purpose Total 1140</b>	

## Section III: Passenger Trip Information

*All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.*

### 6 Number of Unmet Trip Requests

	<b>Trips</b>
Medical	0
Employment	0
Ed./Training/Daycare	0
Nutritional	0
Life-Sustaining/Other	0
<b>6-Number of Unmet Trip Requests Total</b>	<b>0</b>

### 7 Passenger No-Shows

	<b>Trips</b>
Agency for Health Care Administration	0
Agency for Persons with Disabilities	165
Agency for Workforce Innovation	0
Commission for the Transportation Disadv.	804
Department of Children and Families	0
Department of Community Affairs	0
Department of Education	0
Department of Elder Affairs	708
Department of Health	0
Department of Juvenile Justice	0
Department of Transportation	748
Local Government	461
Local Non-Government	4
Other Federal or State Programs	0
<b>7-Passenger No-Shows Total</b>	<b>2890</b>

### 8 Complaints

	<b>Count</b>
Complaints by Service	14
Complaints by Policy	0
Complaints by Vehicle	0
Complaints by Other	0
<b>8-Complaints Total</b>	<b>14</b>

### 9 Commendations

	<b>Count</b>
CTC	0
Transportation Providers	44
Coordination Contractors	0
<b>9-Commendations Total</b>	<b>44</b>

## Section IV: Vehicle Information

*All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.*

### 1 Mileage Information

Vehicle Miles	1,262,701
Revenue Miles	1,033,764

**2 Roadcalls** 96

### 3 Accidents

	<b>Chargeable</b>	<b>Non- Chargeable</b>
Person Only	2	3
Vehicle Only	9	12
Person & Vehicle	0	0
<i>Total</i>	<i>11</i>	<i>15</i>
<b>3-Accidents Grand Total</b>	<b>26</b>	

### 4 Number of Vehicles

39

	<b>Count</b>	<b>% of Total</b>
Wheelchair Accessible	37	95%
Stretcher Equipped	2	5%
<b>4-Number of Vehicles Total</b>	<b>39</b>	

## Section V: Employee Information

*All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.*

### 1 Operator/Coord. Contractor Employee Information

	<b>Drivers</b>	<b>Hours</b>	<b>Driver/ Hours</b>
Full-Time	59	65375.07	1108.05
Part-Time	9	10216.8	1135.20
Volunteer	0	0	0.00
<b>Total</b>	<b>68</b>	<b>75591.87</b>	<b>1111.65</b>

	<b>Employee</b>	<b>Hours</b>	<b>Employee/ Hours</b>
Maintenance Employees	11		
Dispatchers	3		
Schedulers	1		
Call Intake/Res./Cust. Ser.	4		
Other Operations Empl.	0		
Other Volunteers	0	0	<b>0.00</b>
Administrative Support	1	2225.25	
Management Employees	5	5720	
<b>Total</b>	<b>93</b>	<b>83537.12</b>	

**Section VI: Revenue Sources**

*All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.*

<b>Funding Source</b>	<b>Amount</b>
Agency for Health Care Administration	\$41,627.00
Agency for Persons with Disabilities	\$445,294.86
Agency for Workforce Innovation	\$0.00
Commission for the Transportation Disadv.	\$802,971.00
Department of Children and Families	\$0.00
Department of Community Affairs	\$0.00
Department of Education	\$0.00
Department of Elder Affairs	\$124,269.50
Department of Health	\$0.00
Department of Juvenile Justice	\$0.00
Department of Transportation	\$2,444,312.93
Local Government	\$1,120,953.00
Local Non-Government	\$405,413.28
Other Federal or State Programs	\$0.00
<b>Total</b>	<b>\$5,384,841.57</b>



## Section VII: Expense Sources

All figures provided must be according to the Annual Operating Report (AOR) Instructions for the reporting year.

Expense Item	Amount
Labor	\$390,690.00
Fringe Benefits	\$66,322.00
Services	\$496,531.00
Materials and Supplies Cons.	\$667,552.00
Utilities	\$10,564.00
Casualty and Liability	\$101,758.00
Taxes	\$1,370.00
Purchased Services	
Bus Pass Expenses	\$0.00
School Bus Expenses	\$0.00
Other	\$2,701,263.00
Miscellaneous	\$46,260.00
Interest	\$0.00
Leases and Rentals	\$10,845.00
Annual Depreciation	\$573,767.91
Contributed Services	\$0.00
Allocated Indirect Expenses	\$0.00
<b>Total</b>	<b>\$5,066,922.91</b>

**ANNUAL OPERATING REPORT  
FY 17-18 and FY 18-19 COMPARISON**

Description	FY 17-18	FY 18-19	Difference	Explanation
<b>Passenger Trip Information</b>				
Deviated Fixed Route Services	522	479	-43	
CTC Trips	84,416	97,122	12,706	Working to move Medicaid Recip.to AHCA
Coordination Contractor Trips	68,279	94,536	26,257	Attain is a new reporting provider this year.
<b>Total</b>	<b>153,217</b>	<b>192,137</b>	<b>38,920</b>	
<b>Trips by Funding Source</b>				
Agency for Health Care Administration	1,213	839	-374	CC Kinsman provides Medicaid Trips for A2C.
Agency for Persons with Disabilities	54,319	76,785	22,466	Attain is a new reporting provider this year.
CTD	28,364	29,864	1,500	Increase in funding this year.
DOEA	11,570	13,081	1,511	
FDOT Section 5311	31,443	13,647	-17,796	Working with FDOT on change in rural trips.
Local Government - School Board & Co.	5,861	32,747	26,886	County is paying for urban FDOT trips.
Local Non-Government	20,447	25,174	4,727	Beacon College Trips increased.
<b>Total</b>	<b>153,217</b>	<b>192,137</b>	<b>38,920</b>	
<b>Trips by Trip Purpose</b>				
Medical	50,625	60,621	9,996	Attain is a new reporting provider this year.
Employment	9,462	9,831	369	Attain is a new reporting provider this year.
Education	46,421	63,199	16,778	Attain is a new reporting provider this year.
Nutritional	18,743	18,170	-573	Reduction in CC reporting & Increase for CTC.
Life Sustaining	27,966	40,316	12,350	Attain is a new reporting provider this year.
<b>Total</b>	<b>153,217</b>	<b>192,137</b>	<b>38,920</b>	
<b>Unduplicated - Individuals</b>	<b>1,800</b>	<b>1,140</b>	<b>-660</b>	
<b>Unmet Trips by Trip Purpose</b>				
Medical	0	0	0	There are no unmet trips
Employment	0	0	0	
Education	0	0	0	
Nutritional	0	0	0	
Life Sustaining	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>No Shows</b>	<b>2,612</b>	<b>2,890</b>	<b>278</b>	
<b>Complaints</b>				
Service	30	14	-16	
Policy	0	0	0	
Vehicle	0	0	0	
Other	0	0	0	
<b>Total</b>	<b>30</b>	<b>14</b>	<b>-16</b>	
<b>Commendations</b>	<b>24</b>	<b>44</b>	<b>20</b>	

Description	FY 17-18	FY 18-19	Difference	Explanation
<b>Vehicle Information</b>				
<b>Mileage</b>				
Operator Vehicle Miles	1,148,903	1,262,701	113,798	Increase in trips
Coordinator Vehicle Miles	371,295	435,668	64,373	Increase in trips
<b>Total Vehicle Miles</b>	<b>1,520,198</b>	<b>1,698,369</b>	<b>178,171</b>	
Operator Revenue Miles	937,098	1,033,764	96,666	Increase in trips
Coordinator Revenue Miles	260,911	298,959	38,048	Increase in trips
<b>Total Revenue Miles</b>	<b>1,198,009</b>	<b>1,332,723</b>	<b>134,714</b>	
<b>Roadcalls</b>	<b>41</b>	<b>96</b>	<b>55</b>	CTC increase in roadcalls
<b>Accidents - Chargeable</b>				
Person Only	2	2	0	
Vehicle Only	19	9	-10	
Person and Vehicle	1	0	0	
<b>Total Chargeable Accidents</b>	<b>22</b>	<b>11</b>	<b>-11</b>	
<b>Accidents - Non Chargeable</b>				
Person Only	0	3	0	
Vehicle Only	2	12	10	
Person and Vehicle	1	0	-1	
<b>Total Non Chargeable Accidents</b>	<b>3</b>	<b>15</b>	<b>0</b>	
<b>Number of Vehicles</b>				
Total Number of Vehicles	172	80	-92	The CTC has retired and auctioned off the older fleet and improved reporting by CC.
Wheelchair Accessible Vehicles	97	45	-52	
<b>Employee Information</b>				
<b>Full Time Drivers</b>				
Operator Drivers	27	59	32	Decrease in drivers. LCTM is working to hire more paratransit drivers.
Coordinator Drivers	1	1	0	
<b>Full Time Drivers Hours</b>				
Operator Hours	65,300	65,375	75	
Coordinator Hours	2,080	2,080	0	
<b>Part Time Drivers</b>				
Operator Drivers	5	9	4	
Coordinator Drivers	150	132	-18	Most Coordination Contractors are requiring all their employees to drive so there is an increase in reporting.
<b>Part Time Drivers Hours</b>				
Operator Hours	7,516	10,217	2,701	
Coordinator Hours	32,092	22,309	-9,783	
<b>Transportation Provider</b>				
Maintenance	12	11	-1	LCTM has increased the number of Mechanics
Dispatchers	3	3	0	
Schedulers	1	1	0	
Customer Service Representatives	3	4	1	
Operations	6	0	-6	
Administrative Support	1	1	0	
Management	5	5	0	
<b>Coordinator Employees</b>				
Maintenance	0	0	0	
Dispatchers	0	0	0	
Customer Service Representative	0	0	0	
Administrative Support	0	0	0	
Management	0	0	0	

Description	FY 17-18	FY 18-19	Difference	Explanation
<b>Revenue</b>				
Agency for Health Care Administration	\$57,973	\$41,627	-\$16,346	Decrease in Medicaid trips for Kinsman.
Agency for Persons with Disabilities	\$442,502	\$445,295	\$2,793	
CTD	\$766,419	\$802,971	\$36,552	CTD increased funding
CTD Rural Capital Grant	\$122,936	\$0	-\$122,936	CTC did not apply for grant
DOEA	\$109,905	\$124,269	\$14,364	
FDOT 5307	\$935,000	\$785,456	-\$149,544	Agency capitalized Prevent. Maint.
FDOT 5310	\$366,939	\$412,877	\$45,938	
FDOT 5311	\$513,863	\$221,941	-\$291,922	Issues with urban / rural trips.
FDOT Block Grant	\$955,563	\$1,024,040	\$68,477	Increase in Block Grant funding
Service Development	\$0	\$0	\$0	
Local Government - County Cash	\$1,163,760	\$1,120,953	-\$42,807	Decrease in County funding
Local Government - School Board	\$0	\$0	\$0	
County In-Kind	\$0	\$0	\$0	
Other Cash	\$0	\$0	\$0	
Local Non-Government - Farebox	\$117,945	\$118,838	\$893	
Local Non-Government - Other	\$214,494	\$286,575	\$72,081	Increase in Beacon College trips.
Local Non-Government - Donations	\$0	\$0	\$0	
Other Federal - Motor Fuel Tax	\$0	\$0	\$0	
Other Federal - Reimbursements	\$0	\$0	\$0	
<b>Total</b>	<b>\$5,767,299</b>	<b>\$5,384,842</b>	<b>-\$382,457</b>	
<b>Expense</b>				
Labor	\$394,502	\$390,690	-\$3,812	Decrease in CTC Financial Coordinator
Fringe Benefits	\$65,733	\$66,322	\$589	
Services	\$895,364	\$496,531	-\$398,833	Decrease in CC Utilities
Materials and Supplies	\$600,825	\$667,552	\$66,727	Fuel and Maintenance Increase for CC.
Utilities	\$16,717	\$10,564	-\$6,153	Decrease in CTC and CC Utilities.
Casualty and Liability	\$98,478	\$101,757	\$3,279	Increase in insurance cost.
Taxes	\$1,789	\$1,370	-\$419	
Purchased Transportation	\$2,499,782	\$2,701,263	\$201,481	Increase in trips.
Bus Pass Expenses	\$0	\$0	\$0	
Miscellaneous	\$5,578	\$46,260	\$40,682	Increase in CC cost
Leases & Rentals	\$10,601	\$10,845	\$244	
Annual Depreciation	\$403,465	\$0	-\$403,465	CC did not report depreciation this year.
<b>Total</b>	<b>\$4,992,834</b>	<b>\$4,493,154</b>	<b>-\$499,680</b>	

**Lake County Connection Performance Measures  
as of September 09, 2019**

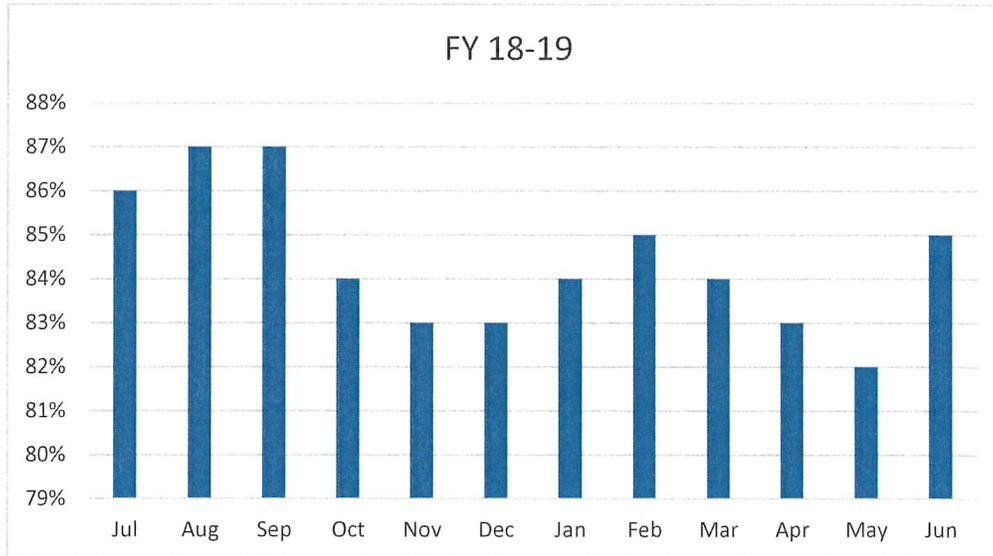
<i>Valid Complaints</i>	Fiscal Year												Fiscal Year 2017-2018	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		2018-2019
<i>Service</i>	0	3	1	2	2	2	0	1	0	1	1	1	14	22
<i>Policy</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Vehicle</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Other</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>14</b>	<b>23</b>
<b>Total Trips Provided</b>	7,948	8,599	7,443	9,014	7,870	7,481	8,158	7,808	8,300	8,431	8,734	7,815	97,601	90,156
<b>% of Complaints</b>	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

<i>Non Valid Complaints</i>	0	1	0	0	4	2	1	1	0	0	0	3	12	14
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<i>Commendations</i>	0	0	1	0	0	0	1	0	0	0	0	0	2	6
<b>CTC</b>	0	0	1	0	0	0	1	0	0	0	0	0	2	6
<b>Operator</b>	4	1	3	1	5	1	7	0	5	3	7	7	44	30
<b>Contractors</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0

# Lake County Connection On Time Performance as of September 09, 2019

## On-Time Pickups



The Contract requirement for On-Time Performance is 95%

Jul-18	86%
Aug-18	87%
Sep-18	87%
Oct-18	84%
Nov-18	83%
Dec-18	83%
Jan-18	84%
Feb-19	85%
Mar-19	84%
Apr-19	83%
Mar-19	82%
Apr-19	85%

Lake County Connection - Performance Measures  
as of September 09, 2019

Monthly Contract Amount - Lake County Connections

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
LCC Budget	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 188,067.00	\$ 2,256,804.00
LCC Requested	\$ 225,657.60	\$ 231,109.03	\$ 168,294.56	\$ 254,299.50	\$ 221,923.80	\$ 211,009.05	\$ 230,570.55	\$ 220,279.50	\$ 233,887.50	\$ 237,941.55	\$ 237,941.55	\$ 220,421.25	\$ 2,693,335.44
LCC Fuel Cost	\$ 42,237.94	\$ 45,308.62	\$ 39,232.40	\$ 46,761.08	\$ 34,536.48	\$ 30,490.52	\$ 30,900.89	\$ 31,800.39	\$ 36,845.52	\$ 42,793.72	\$ 44,571.99	\$ 36,694.42	\$ 462,171.77
LCC Maintenance	\$ 71,676.87	\$ 63,616.34	\$ 73,289.03	\$ 55,887.99	\$ 49,351.18	\$ 47,429.18	\$ 50,463.41	\$ 56,973.29	\$ 52,612.19	\$ 43,666.87	\$ 55,524.73	\$ 60,170.52	\$ 680,661.60
Co. Grant Match	\$ 59,537.36	\$ 63,391.89	\$ 49,538.38	*	*	*	*	*	*	*	*	*	\$ 172,467.63
Co. Contribution	\$ 72,129.75	\$ 84,696.36	\$ 71,354.68	*	*	*	*	*	*	*	*	*	\$ 228,180.79

\*Due to a change in billing of the FDOT 5311 Grant, we are not able to provide the County Grant Match and the County Contribution amount at this time.

Monthly Contract Amount - LakeXpress

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
LX Budget	\$ 118,846.33	\$ 130,169.20	\$ 106,457.43	\$ 130,211.47	\$ 118,859.01	\$ 113,166.79	\$ 118,774.47	\$ 118,774.47	\$ 118,739.81	\$ 124,452.18	\$ 124,293.67	\$ 113,156.79	\$ 1,435,891.62
LX Requested	\$ 118,846.33	\$ 130,169.20	\$ 106,457.43	\$ 130,211.47	\$ 118,859.01	\$ 113,166.79	\$ 118,774.47	\$ 118,774.47	\$ 118,739.81	\$ 124,452.18	\$ 124,293.67	\$ 113,156.79	\$ 1,435,891.62
LX Fuel Cost	\$ 30,349.33	\$ 33,023.80	\$ 28,058.62	\$ 33,354.39	\$ 29,994.90	\$ 26,316.64	\$ 26,048.70	\$ 24,471.06	\$ 26,818.61	\$ 30,040.61	\$ 27,889.76	\$ 23,877.31	\$ 340,243.73
LX Maintenance	\$ 53,925.21	\$ 40,439.65	\$ 50,685.94	\$ 58,082.31	\$ 59,421.37	\$ 80,168.31	\$ 78,595.00	\$ 42,614.70	\$ 55,982.82	\$ 90,312.47	\$ 55,769.26	\$ 136,040.08	\$ 802,037.12

Comments:

Trips to Veterans Clinics and Hospitals

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Clermont	2	10	2	11	6	6	4	4	4	5	11	9	74
Gainesville	4	6	8	2	10	6	2	2	2	0	2	0	44
Orlando	12	12	2	6	6	0	12	12	2	4	2	2	72
Summerfield	13	19	4	11	12	11	16	12	11	16	20	8	153
Tavares	18	8	4	8	8	11	10	13	7	20	9	13	129
<b>TOTAL</b>	<b>49</b>	<b>55</b>	<b>20</b>	<b>43</b>	<b>42</b>	<b>34</b>	<b>44</b>	<b>43</b>	<b>26</b>	<b>45</b>	<b>44</b>	<b>32</b>	<b>472</b>

Co-Pays

	Paratransit Co-pays Collected												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
CTD	\$ 3,497.00	\$ 3,751.00	\$ 3,457.15	\$ 3,540.40	\$ 3,403.50	\$ 3,192.00	\$ 3,430.00	\$ 3,444.50	\$ 3,353.00	\$ 3,493.00	\$ 2,879.00	\$ 2,811.00	\$ 40,251.55
FDOT	\$ 2,666.00	\$ 3,015.00	\$ 2,267.00	\$ 3,165.00	\$ 2,692.00	\$ 2,442.00	\$ 2,615.00	\$ 2,567.90	\$ 2,977.00	\$ 2,523.00	\$ 2,811.00	\$ 1,936.00	\$ 31,686.90
ADA	\$ 2,070.00	\$ 2,250.25	\$ 2,086.50	\$ 2,512.40	\$ 2,042.75	\$ 2,037.80	\$ 2,539.50	\$ 2,423.00	\$ 2,347.85	\$ 2,724.50	\$ 3,253.50	\$ 2,945.50	\$ 29,233.55
Other	\$ 6.00	\$ 2.00	\$ 4.00	\$ 6.00	\$ 2.00	\$ -	\$ 2.00	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ 32.00
<b>TOTAL</b>	<b>\$ 8,239.00</b>	<b>\$ 9,018.25</b>	<b>\$ 7,834.65</b>	<b>\$ 9,223.80</b>	<b>\$ 8,140.25</b>	<b>\$ 7,671.80</b>	<b>\$ 8,586.50</b>	<b>\$ 8,425.40</b>	<b>\$ 8,677.85</b>	<b>\$ 8,750.50</b>	<b>\$ 8,943.50</b>	<b>\$ 7,692.50</b>	<b>\$ 101,204.00</b>

Paratransit Co-pays Expected to Pay

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
CTD	\$ 4,247.00	\$ 4,420.00	\$ 4,299.00	\$ 4,200.00	\$ 4,264.00	\$ 4,168.00	\$ 4,254.00	\$ 4,309.00	\$ 4,126.00	\$ 4,103.00	\$ 3,755.00	\$ 3,709.00	\$ 49,854.00
FDOT	\$ 4,472.00	\$ 5,305.00	\$ 3,976.00	\$ 5,532.00	\$ 4,921.00	\$ 4,718.00	\$ 5,176.00	\$ 4,728.00	\$ 5,504.00	\$ 4,668.00	\$ 4,437.00	\$ 3,426.00	\$ 56,863.00
ADA	\$ 2,334.00	\$ 2,528.00	\$ 2,362.00	\$ 2,846.00	\$ 2,282.00	\$ 2,260.00	\$ 2,804.00	\$ 2,642.00	\$ 2,586.00	\$ 3,446.00	\$ 4,618.00	\$ 4,234.00	\$ 34,942.00
Other	\$ 2.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.00
<b>TOTAL</b>	<b>\$ 11,055.00</b>	<b>\$ 12,253.00</b>	<b>\$ 10,637.00</b>	<b>\$ 12,578.00</b>	<b>\$ 11,467.00</b>	<b>\$ 11,146.00</b>	<b>\$ 12,234.00</b>	<b>\$ 11,679.00</b>	<b>\$ 12,216.00</b>	<b>\$ 12,217.00</b>	<b>\$ 12,810.00</b>	<b>\$ 11,369.00</b>	<b>\$ 141,661.00</b>

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
DIFF. SHORTAGE	\$ 2,816.00	\$ 3,234.75	\$ 2,802.35	\$ 3,354.20	\$ 3,326.75	\$ 3,474.20	\$ 3,647.50	\$ 3,253.60	\$ 3,538.15	\$ 3,466.50	\$ 3,866.50	\$ 3,676.50	\$ 40,457.00

Comments:

No Shows

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
# No Shows	231	246	208	245	249	314	245	212	241	220	253	226	2,890
Warnings	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0

Comments:

Hardship Applications

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Approved	8	9	10	13	9	5	10	6	15	4	18	9	116
Declined	0	2	0	2	0	0	0	0	0	2	3	0	9

## Lake County Connection Accident Report FY 18-19

<b>Preventable Accidents</b>	<b>Person Only</b>	<b>Vehicle Only</b>	<b>Person and Vehicle</b>
July-18		2	
August-18		2	
September-18			
October-18			
November-18			
December-18	1		
January-19		2	
February-19			
March-19		2	
April-19		2	
May-19		1	
June-19		1	
<b>Total</b>	<b>1</b>	<b>12</b>	<b>0</b>

<b>Non Preventable Accidents</b>	<b>Person Only</b>	<b>Vehicle Only</b>	<b>Person and Vehicle</b>
July-18			
August-18		1	
September-18			
October-18			
November-18	1	3	
December-18	1	1	
January-19		1	
February-19		2	
March-19			
April-19		1	
May-19		1	
June-19		2	
<b>Total</b>	<b>2</b>	<b>12</b>	<b>0</b>

LAKE COUNTY COMMUNITY TRANSPORTATION COORDINATOR

July 1, 2018 through June 30, 2019

TRIPS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Total Reservations	9,270	9,862	8,654	10,409	9,089	8,821	9,513	8,981	9,537	9,743	9,991	8,907	112,777
Passenger Cancellations	(1,091)	(1,017)	(1,003)	(1,150)	(970)	(1,026)	(1,110)	(961)	(996)	(1,092)	(1,004)	(866)	(12,286)
Passenger No Shows	(231)	(246)	(208)	(245)	(249)	(314)	(245)	(212)	(241)	(220)	(253)	(226)	(2,890)
<b>TOTAL COMPLETED TRIPS</b>	<b>7,948</b>	<b>8,599</b>	<b>7,443</b>	<b>9,014</b>	<b>7,870</b>	<b>7,481</b>	<b>8,158</b>	<b>7,808</b>	<b>8,300</b>	<b>8,431</b>	<b>8,734</b>	<b>7,815</b>	<b>97,601</b>

NO SHOWS BY FUNDING	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
ADA	24	44	37	27	40	27	25	28	27	53	64	65	461
CTD	70	63	68	75	59	71	78	46	65	47	82	80	804
Med Waiver	19	11	5	19	15	20	14	6	5	19	26	6	165
Med Waiver - CDC Plus	-	-	-	1	-	-	1	1	-	-	-	1	4
MFCS (Meal Sites)	59	60	38	53	62	110	67	64	47	46	52	50	708
FDOF 5311	59	68	60	70	73	86	60	67	97	55	29	24	748
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>231</b>	<b>246</b>	<b>208</b>	<b>245</b>	<b>249</b>	<b>314</b>	<b>245</b>	<b>212</b>	<b>241</b>	<b>220</b>	<b>253</b>	<b>226</b>	<b>2,890</b>

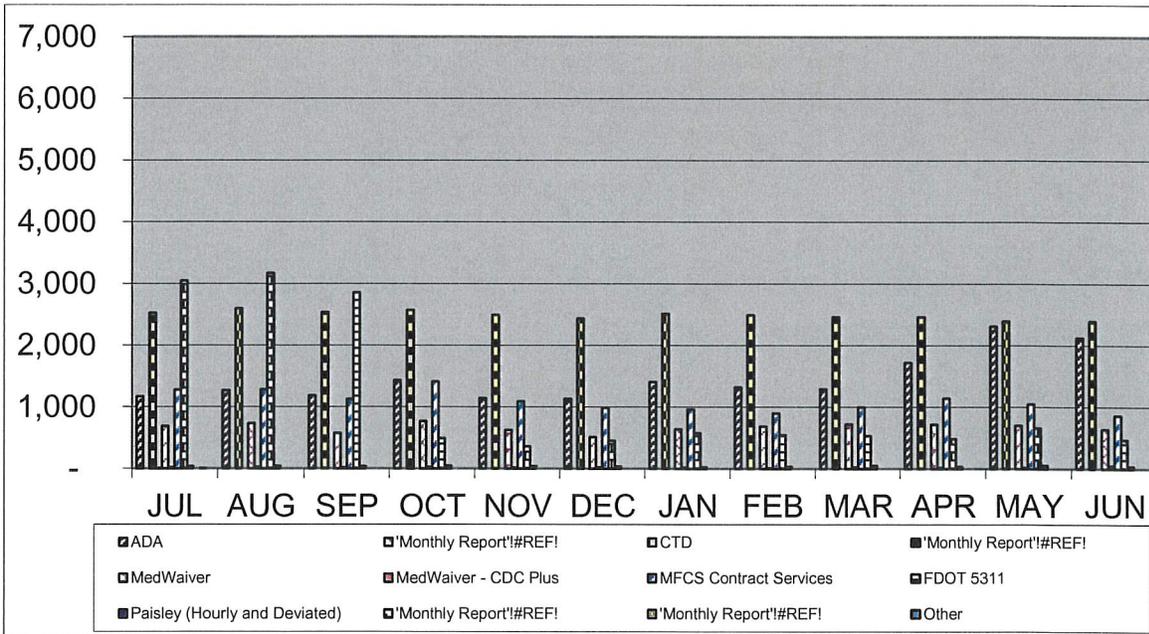
FUNDING SOURCE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
ADA	1,168	1,266	1,182	1,430	1,141	1,131	1,405	1,322	1,294	1,723	2,309	2,124	17,495
CTD	2,525	2,597	2,533	2,568	2,492	2,436	2,511	2,489	2,463	2,461	2,395	2,394	29,864
MedWaiver	689	735	574	769	627	509	638	685	721	716	705	638	8,006
MedWaiver - CDC Plus	20	24	14	24	17	18	20	8	24	18	18	51	256
MFCS Contract Services	1,276	1,282	1,124	1,411	1,089	989	960	900	999	1,140	1,048	863	13,081
FDOF 5311	3,046	3,170	2,852	492	361	452	581	549	531	484	659	470	13,647
Paisley (Hourly and Deviated)	34	42	34	44	42	38	25	38	50	38	54	40	479
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL ACTUAL COUNTY TRIPS</b>	<b>8,758</b>	<b>9,116</b>	<b>8,313</b>	<b>6,738</b>	<b>5,769</b>	<b>5,573</b>	<b>6,140</b>	<b>5,991</b>	<b>6,082</b>	<b>6,580</b>	<b>7,188</b>	<b>6,580</b>	<b>82,828</b>

PASSENGER TYPES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Elderly - Low Income	2,338	2,610	2,391	2,856	2,508	2,403	2,543	2,337	2,322	2,194	2,269	1,971	28,742
Elderly - Disabled	195	209	213	273	190	212	196	192	248	386	451	459	3,224
Elderly - Low Income & Disabled	529	528	403	491	437	345	408	346	421	435	572	477	5,392
Elderly - Other	1,860	1,891	1,601	2,111	1,861	1,798	1,912	1,876	2,019	2,162	2,022	1,872	22,985
Children - Low Income	-	-	-	-	-	-	-	-	1	6	-	-	7
Children - Disabled	-	-	-	-	-	-	-	-	-	-	-	-	-
Children - Low Income & Disabled	-	-	-	-	-	-	-	-	-	-	-	-	-
Children - Other	1	30	38	38	28	24	35	29	2	6	-	-	231
Other - Low Income	1,098	1,348	1,276	1,417	1,213	1,139	1,220	1,184	1,272	1,270	1,360	1,108	14,905
Other Disabled	383	387	288	359	316	333	460	530	574	551	582	540	5,303
Other Low Income & Disabled	263	255	206	228	209	235	275	241	259	260	324	351	3,106
Other Other	1,281	1,341	1,027	1,241	1,108	992	1,109	1,073	1,182	1,161	1,154	1,037	13,706
<b>TOTAL</b>	<b>7,948</b>	<b>8,599</b>	<b>7,443</b>	<b>9,014</b>	<b>7,870</b>	<b>7,481</b>	<b>8,158</b>	<b>7,808</b>	<b>8,300</b>	<b>8,431</b>	<b>8,734</b>	<b>7,815</b>	<b>97,601</b>

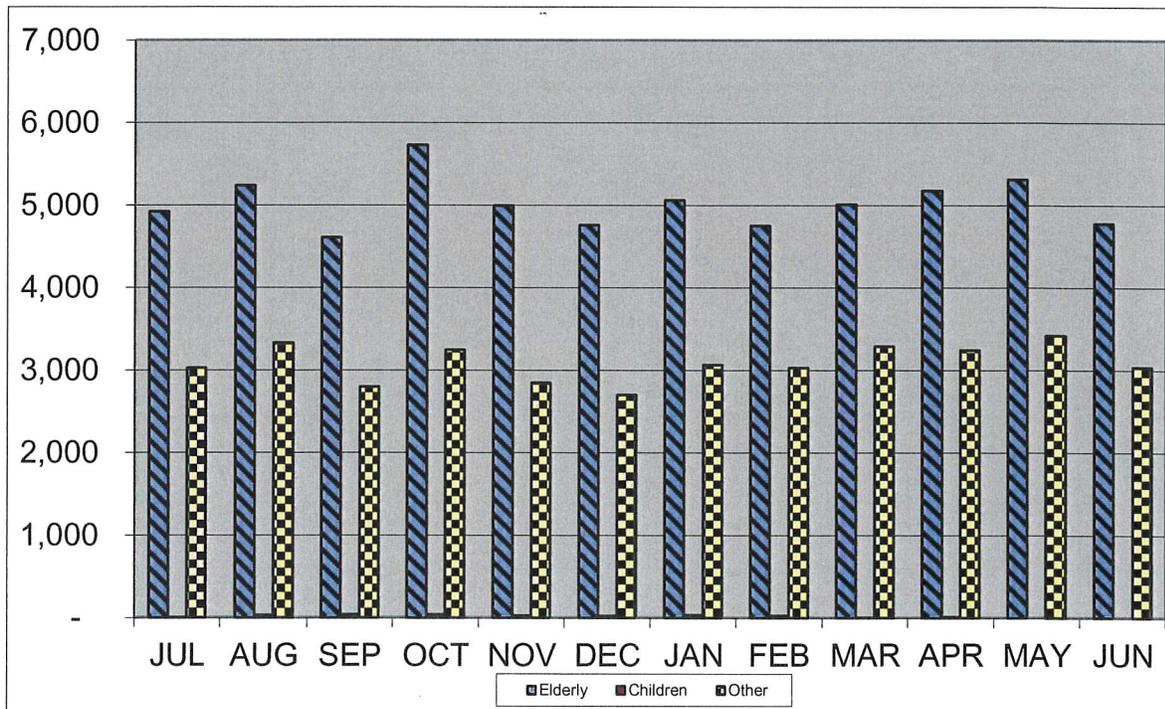
TRIP PURPOSE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
MEDICAL	4,206	4,438	3,944	4,844	4,352	4,342	4,729	4,427	4,693	4,768	5,108	4,739	54,590
EMPLOYMENT	723	904	697	753	633	548	709	709	664	736	679	498	8,253
EDUCATION/TRAINING	1,130	1,248	1,032	1,286	1,023	808	1,047	1,034	1,075	1,112	1,089	982	12,866
NUTRITIONAL	1,530	1,570	1,390	1,698	1,352	1,236	1,197	1,147	1,263	1,348	1,238	1,067	16,036
OTHER	359	439	380	433	510	547	476	491	605	467	620	529	5,856
<b>TOTAL</b>	<b>7,948</b>	<b>8,599</b>	<b>7,443</b>	<b>9,014</b>	<b>7,870</b>	<b>7,481</b>	<b>8,158</b>	<b>7,808</b>	<b>8,300</b>	<b>8,431</b>	<b>8,734</b>	<b>7,815</b>	<b>97,601</b>

OTHER DATA	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Unduplicated Trips	591	659	668	668	658	646	654	641	671	638	612	610	7,716
Unmet Trip Requests	-	-	-	-	-	-	-	-	-	-	-	-	-
Number of Roadcalls	8	6	5	6	6	4	8	15	7	5	17	6	93
Total Vehicle Revenue Miles	83,246	90,529	79,317	94,019	84,041	80,697	87,907	82,827	86,382	89,533	92,135	83,131	1,033,764
Total Vehicle Miles	100,686	108,919	95,722	113,807	103,065	100,265	109,090	100,898	105,692	109,791	112,345	102,421	1,262,701
Number of Accidents	2	3	-	-	4	3	-	2	2	3	2	3	24
Number of Vehicles	38	38	38	38	38	38	38	38	38	38	38	38	35
Number of Ambulatory Trips	5,784	6,251	5,297	6,507	5,469	5,086	5,606	5,390	5,638	5,656	5,884	5,228	67,796
Number of Wheelchair Trips	2,130	2,306	2,112	2,463	2,359	2,357	2,527	2,380	2,612	2,737	2,796	2,547	29,326
Number of Stretcher Trips	-	-	-	-	-	-	-	-	-	-	-	-	-
Number of Full-time Drivers	25	25	27	25	26	26	27	28	29	28	30	34	27
Number of Driver Hours	5,907	6,408	5,765	6,945	6,447	-	6,847	6,236	6,509	6,954	7,030	-	65,048
Number of Reservationists	3	3	3	3	3	3	3	3	3	3	3	3	3
Number of Dispatchers	3	3	3	3	3	3	3	3	3	3	3	3	3
Number of Schedulers	1	1	1	1	1	1	1	1	1	1	1	1	1
Number of Maintenance Personnel	5	4	4	4	5	5	5	5	6	5	6	5	5
Number of Operations	5	5	5	6	6	6	6	6	6	6	6	6	6
Number of Administration Support	1	1	1	1	1	1	1	1	1	1	1	1	1
Number of Management	5	5	5	5	5	5	4	4	4	4	4	4	5
Number of Escorts	1,498	1,640	1,537	1,829	1,725	1,686	1,756	1,708	1,877	1,887	2,023	1,935	21,101

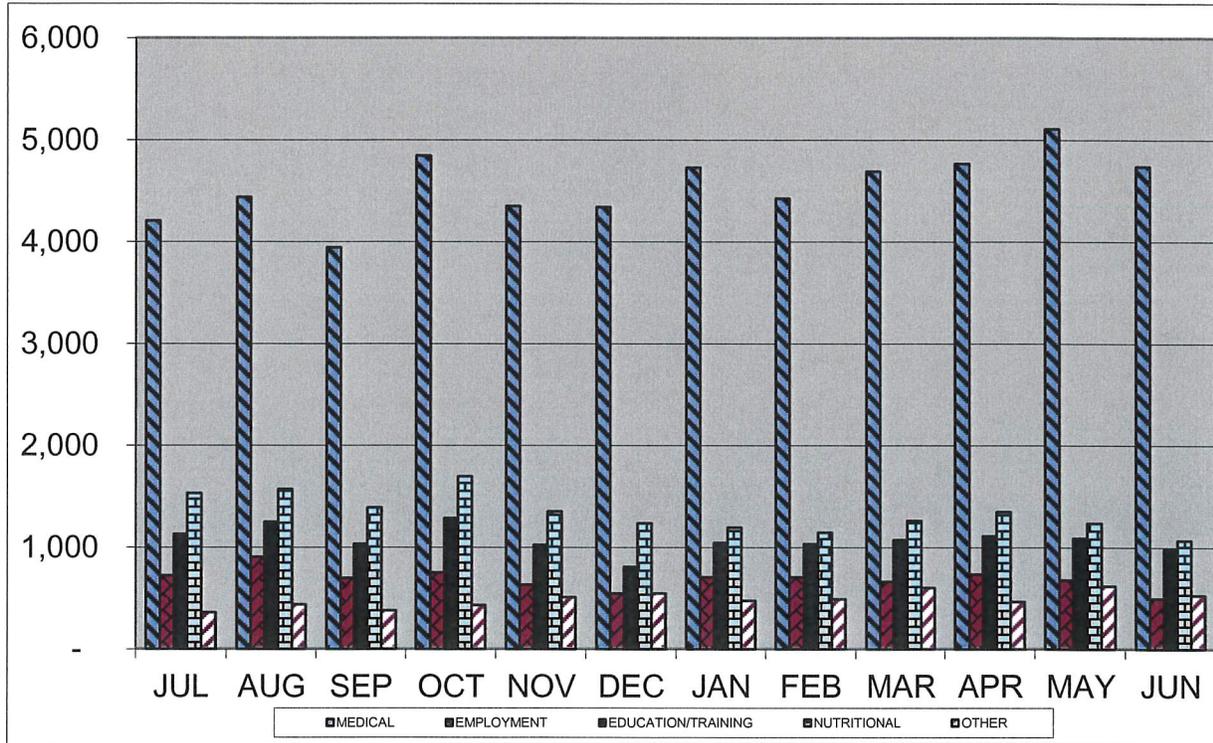
## Community Transportation Coordinator Monthly Report FY 17-18 Funding Source



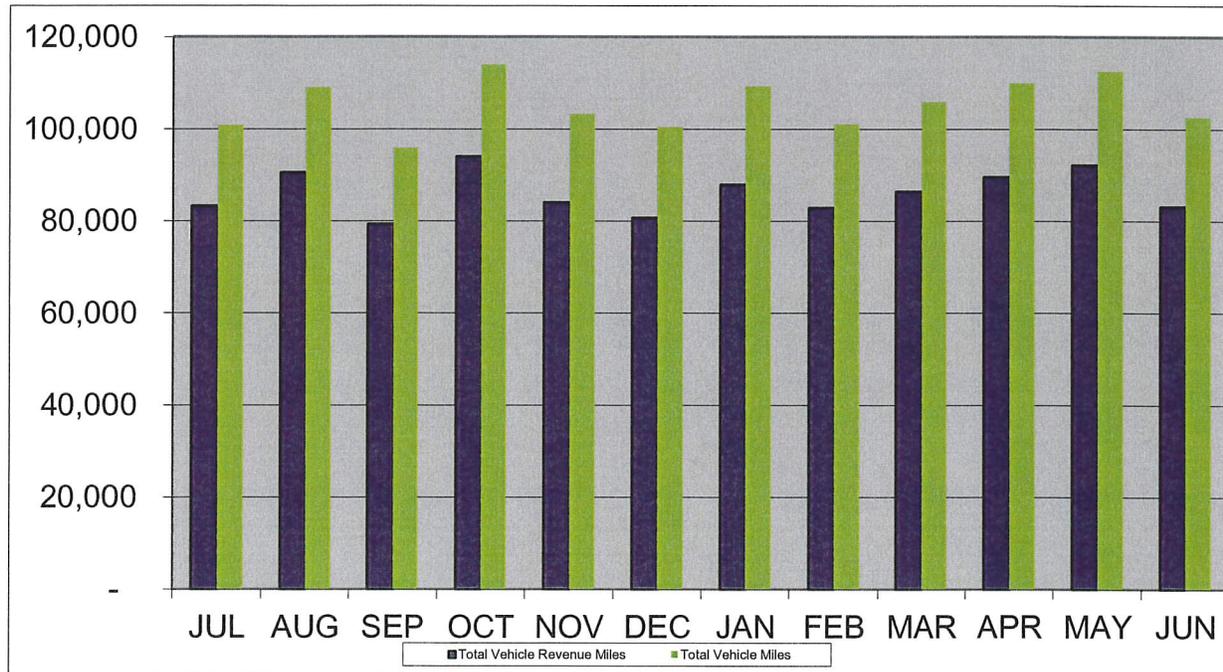
## Passenger Types



**Community Transportation Coordinator Monthly Report  
FY 17-18  
Trip Purposes**



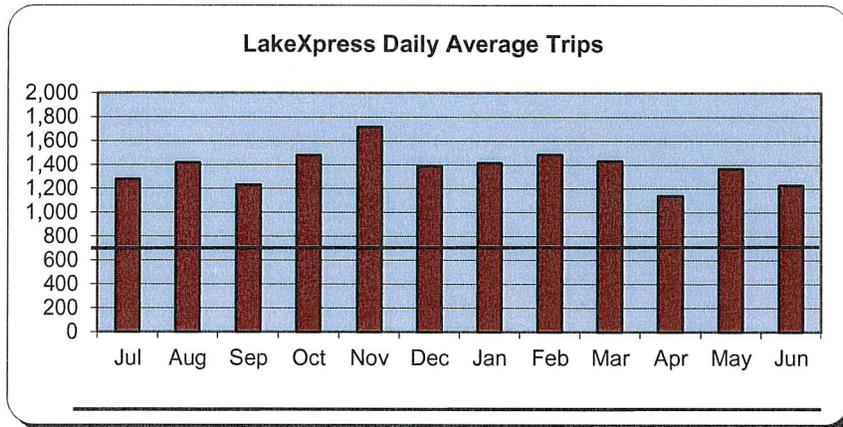
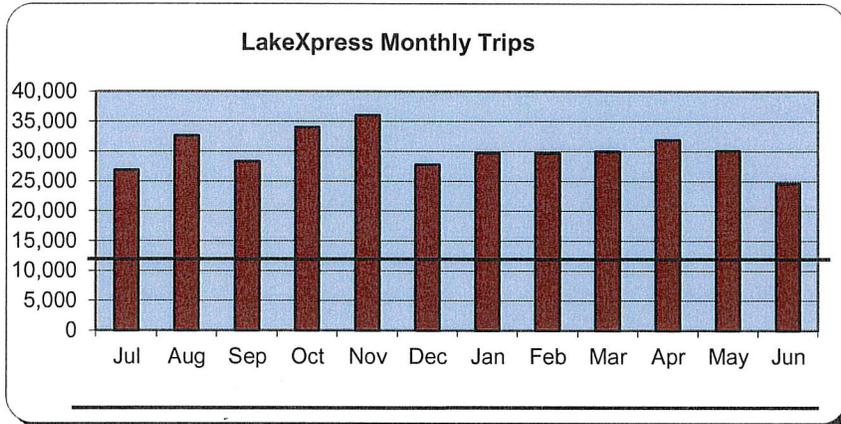
**Vehicle Miles**



## LakeXpress Daily Averages for FY 18-19

<b>MONTH</b>	<b>TOTAL TRIPS</b>	<b>DAILY TRIP AVERAGE</b>	<b>FARE BOX</b>
Jul-18	26,854	1,278.76	\$ 11,042.07
Aug-18	32,596	1,417.22	\$ 13,067.80
Sep-18	28,313	1,231.00	\$ 10,335.65
Oct-18	34,030	1,479.57	\$ 12,990.41
Nov-18	36,037	1,716.05	\$ 11,598.24
Dec-18	27,777	1,388.85	\$ 10,741.96
Jan-19	29,728	1,415.62	\$ 11,409.02
Feb-19	29,663	1,483.15	\$ 11,111.26
Mar-19	30,025	1,429.76	\$ 11,118.45
Apr-19	31,952	1,141.14	\$ 11,192.94
May-19	30,098	1,368.09	\$ 11,134.03
Jun-19	24,588	1,229.40	\$ 9,893.99
<b>Total</b>	<b>361,661</b>	<b>1,364.69</b>	<b>\$ 135,635.82</b>

## LakeXpress Monthly Reports for FY 18-19





## Lake County Transit Report Comparison Summary for June 2018 and June 2019

Description	Jun-18	Jun-19
Completed Trips	7,758	7,815
Total Vehicle Miles	98,974	102,421
Total Revenue Vehicle Miles	80,800	83,131
Total Revenue Hours	5,339	5,886
Vehicles Operated in Maximum Service	26	26
Accidents/Incidents (Preventative and Non-Preventative)	2-Preventable and 1-Non Preventable	1-Preventative; 2-Non-Preventative
On Time Performance - Standard 95%	86%	85%
Call Hold Times	Average hold time is 1.40 minutes	Average hold time is 1.26 minutes
Invoice Amount	\$218,691.90	\$220,421.25
Cost per mile	\$2.21	\$2.15
Cost per trip	\$28.19	\$28.21
Compliments	3	7
Complaints	2-Valid	1-Valid

**Local Program Administrative Support Grant Agreement Tasks  
Quarterly Progress Report**

<b>Local Program Administrative Support Program Agency</b>	Lake County Board of County Commissioners	<b>County</b>	Lake
		<b>Invoice #</b>	Q4
<b>Reporting Period</b>	April 1, 2019 through June 30, 2019	<b>Grant #</b>	GOY17

I	PROGRAM MANAGEMENT	PROGRESS
A.	Develop and maintain a process for the <b>appointment and reappointment of voting and non-voting members</b> to the local coordinating board. (41-2.012, FAC)	No activity this quarter.
B.	Prepare <b>agendas</b> for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 2)	Agenda and meeting packet was prepared as outline by the LCB Planning Agency Operating Guidelines for the June 10, 2019 TDCB meeting.
C.	Prepare official <b>minutes</b> of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 2)	June 10, 2019 Agenda and Meeting Minutes prepared and attached.
D.	Provide at least one <b>public workshop</b> annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 3)	No activity this quarter.
E.	Provide staff support for <b>committees</b> of the local coordinating board. (Task 2)	No activity this quarter.
F.	Develop and update annually <b>by-laws</b> for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 4)	No activity this quarter.
G.	Develop, annually update, and implement local coordinating board <b>grievance procedures</b> in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 5)	No activity this quarter.
H.	Provide the Commission with a current <b>membership roster and mailing list</b> of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 2)	No activity this quarter.
I.	Provide <b>public notice</b> of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 2)	Public Notice of the June 10, 2019 TDCB Meeting was published in the Lake Sentinel and a copy is being provided for your review.
J.	Review and comment on the <b>Annual Operating Report</b> for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 6)	No activity this quarter.
K.	Report the <b>actual expenditures</b> (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 7)	No activity this quarter.
II.	SERVICE DEVELOPMENT	PROGRESS

A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the <b>Transportation Disadvantaged Service Plan (TDSP)</b> following CTD guidelines. (Task 1)	No activity this quarter.
B.	Encourage integration of “transportation disadvantaged” issues into <b>local and regional comprehensive plans</b> . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	No activity this quarter.
C.	Encourage the local community transportation coordinator to work cooperatively with <b>regional workforce boards</b> established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	No activity this quarter.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with <b>quarterly reports</b> of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 8)	MPO staff provided a copy of the fourth quarter progress report in the meeting agenda packet for review and discussion.
B.	Attend at least one <b>Commission-sponsored training</b> , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 9)	CTC staff attended the AOR training in Bartow June 19, 2019.
C.	Attend at least one <b>CTD meeting</b> each year within budget/staff/schedule availability.	No activity this quarter.
D.	Notify CTD staff of local <b>TD concerns</b> that may require special investigations.	No activity this quarter.
E.	Provide <b>training</b> for newly-appointed LCB members. (Task 2)	No activity this quarter. .
F.	Provide <b>assistance</b> to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity this quarter.
G.	To the extent feasible, collect and review <b>proposed funding applications</b> involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity this quarter.
H.	Assist the CTD in <b>joint reviews</b> of the CTC.	No activity this quarter.
I.	Ensure the LCB annually reviews <b>coordination contracts</b> to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	No activity this quarter.
J.	Implement recommendations identified in the CTD’s <b>QAPE</b> reviews.	No activity this quarter.

**Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:**

No activity this quarter.

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.



\_\_\_\_\_  
Representative

07/17/2019

Date